



**Board of Education of the City of St. Louis**  
**CAREER OPPORTUNITY**

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<b>Position Title:</b>	Glazier
<b>Payroll/Personnel Type:</b>	12 Month
<b>Job #:</b>	6145
<b>Reports to:</b>	Facilities Maintenance Manager/Designee
<b>Shift Length:</b>	8 Hour Day
<b>Union Eligibility:</b>	Eligible

**Position Summary:**

This is skilled work at the journeyman level in the cutting, fitting, and installation of glass. Employees in this class are responsible for performing skilled glazing tasks according to standard practices of the trade. Work involves cutting and preparing various types of glass for installation, setting glass in wooden or metal sash, and installing, replacing, and removing mirrors. Work is performed under the supervision of a Facilities Maintenance Manager/Designee and is reviewed in progress and upon completion through personnel inspection to ensure that instructions are carried out and for adherence to specification and accepted craft standards.

**Essential Functions:**

- Replaces windows broken through vandalism at school buildings and a variety of other buildings
- Installs, removes, and replaces various types of glass such as clear, graptolite, Florentine, tapestry, plate, cathedral, and wire glass in windows skylights, greenhouses, hotbeds, fish aquariums, and display cases; and installs, removes, and replaces mirrors
- Cuts glass to size for various installations with a glass cutter; rubs edges and drills holes in glass as required
- Scrapes putty from frames
- Set the glass in metal or wooden sash using glazier's paints or metal clips
- Removes caps from skylights and sets in the new glass after preparing a bed of putty
- Putties and replaces caps
- Performs related work as required
- Must maintain a valid driver's license

**Knowledge, Skills, and Abilities:**

- Considerable knowledge of the standard practices, methods, tools, and equipment of the glazing trade
- Knowledge of the characteristics, qualities, and uses of various types of glass such as clear, graptolite, Florentine, tapestry, plate, cathedral, and wire
- Knowledge of the hazards and safety precautions of the glazing trade
- Ability to work at considerable heights
- Ability to observe safety precautions in carrying out assigned tasks

**Experience:**

- Experience as a journeyman glazier; or any equivalent combination of training and experience

**Education:**

- A High School Diploma or Equivalent to Technical (required)



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**Physical Requirements:**

- Must be physically able to operate a motor vehicle
- Must be able to exert up to 10 pounds of force occasionally, and/or a negligible amount of force constantly to lift, carry, push, and pull or otherwise move objects, including the human body
- Light work usually requires walking or standing to a significant degree

**Working Conditions and Environment:**

- Work is routinely performed in a typical interior/office environment
- Very limited or no exposure to physical risk

**Disclaimer:**

**The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.**

**Review/Approvals:**

Employee	Date	Immediate Supervisor	Date
Human Resource	Date		

***In connection with hiring for this position, the district shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, age, disability, veteran status, or national origin.***